

NOTICE OF JOB OPENINGS

November 8, 2018

JOB CLASSIFICATION: Water Distribution Utility Worker

The Benton Utilities Water Distribution Department is accepting applications for the above position. A job description outlining job responsibilities and qualifications is attached.

Grade 4: Range \$22,682 to \$34,023 (Starting pay - \$11.00 per hour + benefits) with advancement opportunities for the right candidate. (Benefit summary is viewable here: https://www.bentonutilities.com/sites/default/files/content/u33/Benton%20Utilities%20Benefits_0.pdf)

Those who are interested in the position should complete an application and submit it to the Human Resources Department as soon as possible. An application and complete job description are available from the Human Resources Department, Benton Utilities Complex, 1827 Dale Ave, Benton, AR or a printable application and complete job description are available on line at <https://www.bentonutilities.com/personnel>

Applications will be accepted until 4:00 p.m. Friday, November 16, 2018 or until filled.

**BENTON UTILITIES
JOB DESCRIPTION**

JOB TITLE: Utility Worker	DATE: 01/14
DEPARTMENT: Water	GRADE: 4
DIVISION: Benton Utilities	FLSA STATUS: Non-exempt
REPORTS TO: Water Manager	EEO CATEGORY: Service/Maintenance

This job description should not be interpreted as all-inclusive. It is intended to identify the essential functions and minimum qualifications of this job. The incumbent(s) may be required to perform job-related responsibilities and tasks other than those stated in this job description. Nothing in this job description restricts management's right to assign or reassign job-related responsibilities and tasks to this job at any time. Certain functions are understood to be essential; these include, but are not limited to, attendance, getting along with others, working a full shift, and dealing with and working under stress. Any essential function of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.

JOB SUMMARY: To assist in the maintenance, repair and construction of the water distribution system for the City of Benton.

ESSENTIAL JOB FUNCTIONS:

1. Assists operators in the performance of their duties.
2. Installs, replaces, and programs water meters.
3. Performs general maintenance of grounds and building (mowing, cleaning, painting, etc.).
4. Performs general maintenance of equipment, including backhoe, trucks, pumps, JetVac, etc.
5. Performs other duties as assigned.

SECONDARY DUTIES AND RESPONSIBILITIES:

1. May be required to serve on-call.
2. May be required to assist other departments as needed.

Budget Responsibility: \$ N/A Annual dollars
Facilities and Equipment Responsibility: \$ Less than \$5,000 Total value

SUPERVISION RESPONSIBILITIES: None

EDUCATION: High school diploma or GED and seven (7) to eleven (11) months of related experience.

ACCEPTABLE EXPERIENCE or TRAINING REQUIRED:

Must possess and maintain a valid Arkansas Drivers' License and obtain a Class B Commercial Drivers' License within 1 (one) year of hire date in the Water Department.

MINIMUM QUALIFICATIONS:

Must pass a Basic Distribution, Basic Water Math and Rules, Regulations & Safe Drinking Water Act Compliance Classes within one years of hire date; obtain D-1 License.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to perform heavy physical labor.

Ability to follow instructions and complete tasks as assigned.

Knowledge of general hand tools.

PHYSICAL REQUIREMENTS:

The physical activities marked below are representative of those that will be required on a regular basis to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

	Yes	No
Lifting (lbs.)	80	
Carrying (lbs.)	80	
Stooping/Bending	X	
Kneeling/Squatting	X	
Walking	X	
Standing	X	
Sitting	X	
Climbing, Balancing (working with a ladder)	X	
Use of hands to finger, handle, or feel	X	
Physical Coordination (simultaneous use of hands, arms, feet and legs)	X	
Eye-Hand Coordination	X	
Close Vision (Clear at 20 inches or less)	X	
Distant Visions (Clear at 20 feet or more)	X	
Color Vision	X	
Depth Perception	X	
Hearing	X	

WORK ENVIRONMENT:

The environmental conditions marked below are common for this job.

	Yes	No
Outdoor weather conditions	X	
Wet, Humid conditions (non-weather)	X	
Work near moving mechanical parts	X	
Work in high, precarious places		X
Fumes or dust	X	
Toxic or caustic chemicals	X	
Extreme Heat (non-weather over 90° F)	X	
Low noise (e.g., business office)	X	
Moderate Noise (e.g., light motorized equipment such as lawn mowers)	X	
Loud noise (e.g., jackhammer, heavy motorized equipment)	X	