

NOTICE OF JOB OPENINGS

DECEMBER 21, 2022

JOB CLASSIFICATION: WATER DISTRIBUTION UTILITY WORKER

The Benton Utilities Water Distribution Department is accepting applications for the above position. A job description outlining job responsibilities and qualifications are attached.

Pay Range: \$16.00 to \$23.50 per hour (Starting pay is \$16 per hour plus benefits)

Those who are interested in the position should complete an application and submit it to the Human Resources Department as soon as possible. An application and complete job description are available from the Human Resources Department, Benton Utilities Complex, 1827 Dale Avenue, Benton, AR or a printable application and complete job description are available online at <https://www.bentonutilities.com/personnel>

Applications will be accepted until 4 pm Friday, December 30, 2022 or until filled.

**BENTON UTILITIES - BENTON, ARKANSAS
JOB DESCRIPTION**

JOB TITLE: Utility Worker	DATE: 01/14
DEPARTMENT: Water	GRADE: 4
DIVISION: Benton Utilities	FLSA STATUS: Non-exempt
REPORTS TO: Water Manager	EEO CATEGORY: Service/Maintenance

This job description should not be interpreted as all-inclusive. It is intended to identify the essential functions and minimum qualifications of this job. The incumbent(s) may be required to perform job-related responsibilities and tasks other than those stated in this job description. Nothing in this job description restricts management's right to assign or reassign job-related responsibilities and tasks to this job at any time. Certain functions are understood to be essential; these include, but are not limited to, attendance, getting along with others, working a full shift, and dealing with and working under stress. Any essential function of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.

JOB SUMMARY: To assist in the maintenance, repair and construction of the water distribution system for the Utilities.

ESSENTIAL JOB FUNCTIONS:

1. Assists operators in the performance of their duties.
2. Installs, replaces, and programs water meters.
3. Performs general maintenance of grounds and building (mowing, cleaning, painting, etc.).
4. Performs general maintenance of equipment, including backhoe, trucks, pumps, JetVac, etc.
5. Performs other duties as assigned.

SECONDARY DUTIES AND RESPONSIBILITIES:

1. May be required to serve on-call.
2. May be required to assist other departments as needed.

Budget Responsibility: \$ N/A Annual dollars
Facilities and Equipment Responsibility: \$ Less than \$5,000 Total value

SUPERVISION RESPONSIBILITIES: None

EDUCATION: High school diploma or GED and seven (7) to eleven (11) months of related experience.

ACCEPTABLE EXPERIENCE or TRAINING REQUIRED:

Must possess and maintain a valid Arkansas Drivers' License and obtain a Class A Commercial Drivers' License within 1 (one) year of hire date in the Water Department.

MINIMUM QUALIFICATIONS:

Must pass a Basic Distribution, Basic Water Math and Rules, Regulations & Safe Drinking Water Act Compliance Classes within one year of hire date; obtain D-1 License.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to perform heavy physical labor.

Ability to follow instructions and complete tasks as assigned.

Knowledge of general hand tools.

PHYSICAL REQUIREMENTS:

The physical activities marked below are representative of those that will be required on a regular basis to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

	Yes	No
Lifting (lbs.)	80	
Carrying (lbs.)	80	
Stooping/Bending	X	
Kneeling/Squatting	X	
Walking	X	
Standing	X	
Sitting	X	
Climbing, Balancing (working with a ladder)	X	
Use of hands to finger, handle, or feel	X	
Physical Coordination (simultaneous use of hands, arms, feet and legs)	X	
Eye-Hand Coordination	X	
Close Vision (Clear at 20 inches or less)	X	
Distant Visions (Clear at 20 feet or more)	X	
Color Vision	X	
Depth Perception	X	
Hearing	X	

WORK ENVIRONMENT:

The environmental conditions marked below are common for this job.

	Yes	No
Outdoor weather conditions	X	
Wet, Humid conditions (non-weather)	X	
Work near moving mechanical parts	X	
Work in high, precarious places		X
Fumes or dust	X	
Toxic or caustic chemicals	X	
Extreme Heat (non-weather over 90° F)	X	
Low noise (e.g., business office)	X	
Moderate Noise (e.g., light motorized equipment such as lawn mowers)	X	
Loud noise (e.g., jackhammer, heavy motorized equipment)	X	

Safety Sensitive Position: This position has been deemed a Safety Sensitive position and any person performing duties in this position while under the influence of marijuana or any other substance (legal or illegal) that could impair the employee may constitute a threat to health and safety. Benton Utilities maintains a zero-tolerance for the use of any substance that may impair a Safety Sensitive individual. Consequences of a violation can be found in the Benton Utilities Employee Manual.

Employee Acknowledgement:

I hereby acknowledge receipt of the Job Description for my position. I have reviewed that Essential Job Functions and Duties with my supervisor and can perform the duties of job with or without reasonable accommodations.

Employee Name (PRINT)	Date
Employee Signature	Date
Manager/Supervisor Signature	Date
Human Resources Signature	Date